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June 30, 2017

ATTENTION ALL BIDDERS:

It is the responsibility of the bidder to email Tim Thomas at Tim@fortsmithairport.com to be added to the bidders list in the event an addendum is made.

Please note the following in regards to the Hangar 22 Roof Replacement bid:

- Bid opening date is on July 18, 2017 at 2:00 p.m. at Fort Smith Regional Airport Commission Meeting Room. Attendance is not mandatory. Bids received after that date and time will not be accepted.
- Sealed bids may be hand delivered or mailed. Should you wish to submit your bid by mail, our physical address is:
Fort Smith Regional Airport
6700 McKennon Boulevard, Suite 200
Fort Smith, AR 72903
- The following information must be on the sealed envelope:
Vendor name & location
Title of bid – “Hangar 22 Project”
Packages not properly labeled will not be accepted
- **A mandatory pre-bid meeting will be held at 9:00am on Thursday July 13, 2017 at Hangar 22 (Northwest Arkansas Avionics). Each bidder must have a representative from their company present.**

Hangar 22 (Northwest Arkansas Avionics) is located at 4900 Old Phoenix Ave. Turn south onto Airport Blvd. from Phoenix Avenue then take your first right onto Old Phoenix Avenue. At the end of this road is an automatic gate where you will be met and escorted to the hangar. **Please do not block this gate while waiting for airport staff to let you in.**

Thank you for your cooperation in this matter.

Tim Thomas, Airfield Maintenance Supervisor
Fort Smith Regional Airport
(479) 650-3309
Tim@fortsmithairport.com

Hangar 22 Roof Replacement General Specifications

The successful bidder shall furnish all materials, parts, equipment, and labor necessary for the removal of the existing roof and replacement of a new roof at Hangar 22. Project shall be bid as **one lump sum (please submit an itemized list)** for all related work which includes taxes, shipping, and applicable licenses and permits.

Building Dimensions

Building is 8412 SF. Actual roof dimensions may be obtained at the time of the pre-bid meeting/site visit.

Removal of existing roof:

The project building will be occupied and open for business during this project. The contractor shall ensure that areas of the roof are not left exposed to the elements (rain, etc.).

Roofing

General: Proved manufacture's standard roofing sheets. Unless other wise indicated, provide steel accessories and steel roofing. This includes but is not limited to: flashings, closers, fillers, ridge covers, fascias, soffits, and other sheet metal accessories required for this project.

Roof Sheets shall be standard 26 gauge galvalume panels. U.L 90 Certification. A pre-formed rid cap shall be provided.

Miscellaneous: Roof caulking shall be at all roof sheet side laps and at pre-formed ridge caps.

BIDDER REQUIREMENTS:

Bid will include all components necessary for installation and the contractor will own or have access to the tools and equipment necessary to insure the proper installation. The bidder shall employ only qualified individuals skilled and experienced in the type of installation as set forth within these specifications.

INSURANCE:

The Contractor will provide proof of liability insurance as part of the contractual agreement prior to the beginning of work and the Fort Smith Regional Airport shall be named as additional insured. Certificates of insurance shall include a minimum \$1,000,000 (one million dollars) of liability insurance. Additional coverage shall include automobile liability insurance, workmen's collective insurance, and property damage insurance. In the event the Fort Smith Regional Airport determines that the low bidder's coverage is inadequate or does not meet requirements, the Airport shall require the bidder to obtain additional coverage. Failure to obtain required coverage shall deem reason to disqualify the bidder.

PROJECT START DATE:

The Fort Smith Regional Airport is anticipating a start date of this project within 30-45 days of the bid award. Actual dates of start and completion will be negotiated at the time a contract is signed based on material availability. These dates may be considered in determining the successful bidder if the dates are deemed unreasonable.

WARRANTY:

Furnish the manufacturer's written twenty-year (40) warranty on materials. All additional (workmanship, etc.) warranty information shall be included with the bid.

INSPECTION FEES AND PERMITS:

Contractor shall obtain and pay for all necessary permits and/or inspection fees required for construction.

BIDDER QUALIFICATIONS:

Bidders must conform to the requirements of the Arkansas State Licensing Law for Contractors, and provide a copy of a current license with the bid. Bidder shall conform to all federal, state, and local safety codes. Bidders will have completed a minimum of five (5) jobs of similar scope and size to this project. **Bidders will include with their bids a list of no fewer than six customer references, three of which are of similar size and scope to this project. The references shall be for the most recent projects.**

DAMAGE:

The bidder shall replace or repair to the satisfaction of the Fort Smith Regional Airport any and all exterior surfaces, fixtures, furnishings, vehicles, or other property of, or on the airport property that is damaged by the bidder's employees, at no cost to the airport. It shall be the responsibility of the bidder and the airport to mutually agree upon the condition of the work areas before starting work on this contract.

SAFETY:

All bidders and contractors shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards, and any other applicable rules and regulations. All bidders and/or contractors shall be held responsible for the safety of

their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work areas of this project.

AIRPORT SAFETY AND SECURITY REQUIREMENTS:

The bidder must conform to all required Federal and Airport Regulations and/or requirements. These requirements include but are not limited to Transportation Security Administration (TSA) required security checks on all project employees, and Federal Aviation Administration (FAA) training classes. Training for these areas will be provided by airport staff to employees involved in this project.

BID AWARD:

The bidder with the lowest proposal will be announced at the bid opening. This announcement does not guaranty bid award. The project will not be awarded for contract until it is determined that the bidder meets or exceeds all specifications and requirements of this project. A contract will also not be in place until approved by the Fort Smith Airport Commission.

OMISSIONS:

It is the intent of these specifications to acquire complete removal of old materials and installation for the Hangar 22 roof replacement. Any services that have been omitted from the specification, which are clearly necessary for the complete installation and operation of the system shall be included, although not directly specified or called for in the bid specifications.

ACCEPTANCE REQUIREMENTS:

The final acceptance shall be the responsibility of Mr. Michael Griffin, Airport Director, or his designee.

The Fort Smith Regional Airport reserves the right to waive any formalities and the right to reject any or all bids.