

DATE: \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT**  
**FORT SMITH REGIONAL AIRPORT**

6700 McKennon Blvd., Suite 200  
Fort Smith, Arkansas 72903

PLEASE PRINT

The Fort Smith Regional Airport is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job-related medical condition or handicap, and any other legally protected status.

NAME:	LAST	FIRST	MIDDLE	TELEPHONE NUMBER	
PRESENT ADDRESS				SOCIAL SECURITY NUMBER	
				DESIRED POSITION(S)	
DESIRED STARTED DATE		DESIRED SALARY/WAGE		ARE YOU WILLING TO WORK SHIFTS?	
HAVE YOU EVER BEEN EMPLOYED BY THE FORT SMITH REGIONAL AIRPORT? IF YES, WHEN?					
ARE YOU A VETERAN OR HAVE YOU SERVED IN THE U.S. MILITARY? IF YES, GIVE DATE AND TYPE OF DISCHARGE:					
HAVE YOU EVER BEEN CONVICTED OF A FELONY?			IF YES, GIVE DETAILS AND DATES:		
DO YOU HAVE ANY PHYSICAL, MENTAL, AND/OR MEDICAL CONDITIONS THAT MAY INTERFERE WITH GOOD JOB PERFORMANCE? IF YES, GIVE DETAILS:					
DO YOU HAVE A DRIVER'S LICENSE?			IF YES, GIVE DRIVER'S LICENSE NUMBER:		
EDUCATION:					
	SCHOOL NAME	LOCATION	DATES	# YEARS COMPLETED	DEGREES RECEIVED OR MAJOR COURSES
HIGH SCHOOL:					
COLLEGES:					
OTHER SCHOOLS:					
SKILLS AND QUALIFICATIONS (SUMMARIZE JOB-RELATED SKILLS AND QUALIFICATIONS ACQUIRED FROM YOUR PREVIOUS EMPLOYMENT AND OTHER EXPERIENCES):					
PROVIDE 3 REFERENCES (DO NOT INCLUDE FORMER EMPLOYERS OR RELATIVES):					
NAME	ADDRESS		OCCUPATION	TELEPHONE NUMBER	

CURRENT AND PRIOR EMPLOYMENT ( <i>LIST CURRENT OR LAST EMPLOYER FIRST</i> ):		
EMPLOYER AND ADDRESS:	DATES EMPLOYED: FROM: TO:	SALARY RECEIVED: START: FINAL:
TELEPHONE:	SUPERVISOR:	
DESCRIBE POSITION HELD AND WORK PERFORMED:	REASON FOR LEAVING:	
EMPLOYER AND ADDRESS:	DATES EMPLOYED: FROM: TO:	SALARY RECEIVED: START: FINAL:
TELEPHONE:	SUPERVISOR:	
DESCRIBE POSITION HELD AND WORK PERFORMED:	REASON FOR LEAVING:	
EMPLOYER AND ADDRESS:	DATES EMPLOYED: FROM: TO:	SALARY RECEIVED: START: FINAL:
TELEPHONE:	SUPERVISOR:	
DESCRIBE POSITION HELD AND WORK PERFORMED:	REASON FOR LEAVING:	
EMPLOYER AND ADDRESS:	DATES EMPLOYED: FROM: TO:	SALARY RECEIVED: START: FINAL:
TELEPHONE:	SUPERVISOR:	
DESCRIBE POSITION HELD AND WORK PERFORMED:	REASON FOR LEAVING:	
EMPLOYER AND ADDRESS:	DATES EMPLOYED: FROM: TO:	SALARY RECEIVED: START: FINAL:
TELEPHONE:	SUPERVISOR:	
DESCRIBE POSITION HELD AND WORK PERFORMED:	REASON FOR LEAVING:	

*ATTACH ADDITIONAL SHEETS IF NEEDED.*

**PRE-EMPLOYMENT STATEMENT - NOTE - READ THE FOLLOWING CAREFULLY BEFORE SIGNING BELOW.**

By signing below, I voluntarily give the Fort Smith Airport Commission the right to conduct a thorough review of my past employment history and activities. I further release all persons and organizations from any liability in supplying any information necessary for this review. I understand that any misrepresentation or omission of facts requested on this application will be sufficient cause for immediate discharge should I gain employment with the Fort Smith Regional Airport Commission. I further agree, should I gain employment, that I will comply and abide with all rules, regulations, and conditions of employment with the Fort Smith Airport Commission.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

SEE ATTACHED APPLICANT NOTIFICATION

## **Applicant Notification**

- 1. Applicants are required to provide 10-year employment history.**
- 2. Any person offered employment at the Fort Smith Regional Airport will submit to a drug and alcohol screen by a physician of the Airport's selection and also as often as requested during employment. Any employee failing to pass any such examination may not be retained in the Airport's service.**
- 3. Employment at the Fort Smith Regional Airport is subject to the successful completion of a criminal history check, which includes FBI records check (fingerprint) and an employment history verification. Criminal activity and/or conviction of a criminal act, or a finding of not guilty by reason of insanity, could disqualify an applicant from employment at the Fort Smith Regional Airport. More information may be obtained at the Administration Office of the Fort Smith Regional Airport.**